

Tab Seal

Non Print Area .25"

Tab Seal

Indicia:
1.875" x 1.375"

This area must remain blank. Keep completely clear of all text, graphics or color.

Hole Punch

Design Area

1. Open your design program
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- ***For assistance please call 800.260.5887

Calendar Folded
8.5" x 5.5"

Address and Bar Code Area:
4.125" x 3.125"

This area must remain blank
Keep completely clear
of all text,
graphics or color.

● Trim Size: 8.5" x 5.5"

○ Design Area: 8" x 5"

○ Non-Print Areas

Non Print Area .25"

Cover Image

Calendar Folded
8.5" x 5.5"

Design Area

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December 2015 Image

**Calendar Folded
8.5" x 5.5"**

Design Area

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December 2015

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
		1	2	3	4	5	
		Calendar Folded 8.5" x 5.5"					
6	7	8	9	10	11	12	
		Design Area					
13	14	15	16	17	18	19	
20	21	22	2. Open this PDF 3. Delete this layer before saving as a PDF. Upload to expresscopy.com.				26
27	28	29	***For assistance please call 800.260.5887				
31							

January 2016 Image

**Calendar Folded
8.5" x 5.5"**

Design Area

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January 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1 New Years Day	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

**Calendar Folded
8.5" x 5.5"**

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February 2016 Image

**Calendar Folded
8.5" x 5.5"**

Design Area

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February 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
	Calendar Folded 8.5" x 5.5"					
7	8	9	10	11	12	13
	Design Area					
14 Valentines Day	15 Presidents' Day	16	17	18	19	20
21	22	23	24	25	26	27
28	29					

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March 2016 Image

Calendar Folded 8.5" x 5.5"

Design Area

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March 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
		1	2	3	4	5	
		Calendar Folded 8.5" x 5.5"					
6	7	8	9	10	11	12	
		Design Area					
13	14	15	16	17	18	19	
20	21	22	23	24	25	26	
		<ol style="list-style-type: none"> 2. Open this PDF 3. Delete this layer before saving as a PDF. Upload to expresscopy.com. 					
27 Easter	28	29	30	31			
		***For assistance please call 800.260.5887					

April 2016 Image

**Calendar Folded
8.5" x 5.5"**

Design Area

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2. Upload your calendar image
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April 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
Calendar Folded 8.5" x 5.5"						
3	4	5	6	7	8	9
Design Area						
10	11	12	13	14	15	16
17	18	19	20	21	22	23
2. Open this PDF 3. Delete this layer before saving as a PDF. Upload to expresscopy.com.						
24	25	26	27	28	29	30
***For assistance please call 800.260.5887						

May 2016 Image

**Calendar Folded
8.5" x 5.5"**

Design Area

1. Open this PDF
2. Upload your calendar image
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May 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
1	2	3	4	5	6	7
Calendar Folded 8.5" x 5.5"						
8 Mother's Day	9	10	11	12	13	14
Design Area						
15	16	17	18	19	20	21
22	23	24	25	26	27	28
<ol style="list-style-type: none"> 2. Open this PDF 3. Delete this layer before saving as a PDF. Upload to expresscopy.com. 						
29	30 Memorial Day	31	***For assistance please call 800.260.5887			

June 2016 Image

**Calendar Folded
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Design Area

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June 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
			1	2	3	4	
			Calendar Folded 8.5" x 5.5"				
5	6	7	8	9	10	11	
			Design Area				
12	13	14	15	16	17	18	
19 Father's Day	20	21	<ol style="list-style-type: none"> 2. Open this PDF 3. Delete this layer before saving as a PDF. Upload to expresscopy.com. 				25
26	27	28	***For assistance please call 800.260.5887				

July 2016 Image

**Calendar Folded
8.5" x 5.5"**

Design Area

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July 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
					1	2
			Calendar Folded 8.5" x 5.5"			
3	4 Independence Day	5	6	7	8	9
			Design Area			
10	11	12	13	14	15	16
17	18	19	2. Open this PDF 3. Delete this layer before saving as a PDF. Upload to expresscopy.com.			
24	25	26	***For assistance please call 800.260.5887			
31						

August 2016 Image

Calendar Folded 8.5" x 5.5"

Design Area

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August 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
	1	2	3	4	5	6
			Calendar Folded 8.5" x 5.5"			
7	8	9	10	11	12	13
			Design Area			
14	15	16	17	18	19	20
21	22	23	<ol style="list-style-type: none"> 2. Open this PDF 3. Delete this layer before saving as a PDF. Upload to expresscopy.com. 			
28	29	30	***For assistance please call 800.260.5887			

September 2016 Image

**Calendar Folded
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Design Area

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September 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
				Calendar Folded 8.5" x 5.5"		
4	5 Labor Day	6	7	8	9	10
				Design Area		
11	12	13	14	15	16	17
18	19	20	21	22	23	24
				<ol style="list-style-type: none"> 2. Open this PDF 3. Delete this layer before saving as a PDF. Upload to expresscopy.com. 		
25	26	27	28	29	30	
				***For assistance please call 800.260.5887		

October 2016 Image

**Calendar Folded
8.5" x 5.5"**

Design Area

1. Open this PDF
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October 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
						1
Calendar Folded 8.5" x 5.5"						
2	3	4	5	6	7	8
Design Area						
9	10	11	12	13	14	15
16	17	18	19	20	21	22
2. Open this PDF 3. Delete this layer before saving as a PDF. Upload to expresscopy.com.						
23	24	25	26	27	28	29
***For assistance please call 800.260.5887						
30	31 Halloween					

November 2016 Image

**Calendar Folded
8.5" x 5.5"**

Design Area

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2. Upload your calendar image
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November 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
		1	2	3	4	5	
		Calendar Folded 8.5" x 5.5"					
6 Daylight Savings	7	8	9	10	11 Veterans Day	12	
		Design Area					
13	14	15	16	17	18	19	
20	21	22	23 Thanksgiving	24	25	26	
27	28	29	30	31			

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December 2016 Image

**Calendar Folded
8.5" x 5.5"**

Design Area

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December 2016

Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
				1	2	3
Calendar Folded 8.5" x 5.5"						
4	5	6	7	8	9	10
Design Area						
11	12	13	14	15	16	17
18	19	20	21	22	23	24
<ol style="list-style-type: none"> 2. Open this PDF 3. Delete this layer before saving as a PDF. Upload to expresscopy.com. 						
25 Christmas	26	27	28	29	30	31
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