Design Area

Indicia:
1.875" x 1.375"

This area must remain blank. Keep completely clear of all text, graphics or color.

Tab Seal

Address and Bar Code Area:
4.125" x 3.125"

This area must remain blank. Keep completely clear of all text, graphics or color.

Tab Seal

Outside Back

Keep all text and graphics within dotted line area to avoid going into fold unless your design is intended to do so

OCR Area

You may include graphics and text in this area, but do not leave any addresses that postal readers might mistake for the delivery address.

Tab Seal

Outside Front

Keep all text and graphics within dotted line area to avoid going into fold unless your design is intended to do so

1. **Open your Adobe design program**
2. **Open this PDF**
3. **Design mailer keeping non-bleed items within this Design Area. Extend any bleed items .125" beyond Trim Size.**
4. **Delete this layer before saving as a PDF. Upload to expresscopy.com**

***For assistance please call
800.260.5887

Bi-Fold Mailer 11" x 8.5"

Tab Seal

Bleed Size: 11.25" x 8.75" ●

Trim Size: 11" x 8.5" ●

Design Area: 10.5" x 8" ○